

# Emerson Stage Accident/Incident Report Form

This form should be completed by the Stage Manager or Production Supervisor on the production. Thank you!



Your Name:

Your Position:

Name of Injured:

Date of Accident:

Time:

Production:

Performance Space:

Department/Position:

A brief description of the accident:

A brief description of the injury:

Where there any unsafe conditions or unsafe acts that contributed to the accident? Yes No

If yes, please describe:

What were they doing at the time of the injury?

Was first aid given? Yes No

Did injured go to the Emergency Room? Yes No

Was ECPD Called? Yes No If yes, by whom?

Was 911 Called? Yes No If yes, by whom?

Was medical assistance declined? Yes No

Witnesses:

Please send completed report to David Colfer, General Manager Emerson Stage, and  
Timothy Sullivan, Production Manager Emerson Stage.