

MERRILY WE ROLL ALONG Production Meeting Notes

V. 1
Emerson Stage
Cutler Majestic

Meeting #: 2

Day/Date: Friday, 1/30/15

Location: Semel Theater

Start: 10:32a

End: 11:00a

General:

1. The following people were in attendance: S. LaFeber, S. Elefant, C. McCarry, K. DeWitt, J. Warner, M. Murray-Walsh, S. Pinkney, S. Pieroth, J. Stein, A. Gailus, M. Chancellor, S. Burke, E. Pathman, J. Carty, K. Hausler, C. Morrill, J. Meredith, R. Sweeney, K. Cornelius, S. Spollet, K. DeWitt, R. Shaw, M. Slivinski, T. Ness, E. Cahill, M. Wygant, D. Burmester, A. Gailus, D. Acquavella, A. Will
2. Callbacks have been reschedule for Monday 2/2 and Tuesday 2/3 in the Semel Theater

Scenic:

1. Revisions are occurring currently and budgeting is an ongoing discussion with Keith.
2. Handout of the latest groundplans were given out to those who requested.
3. Once finals are complete, costumes would like a meeting about color.
4. Charles would like a 30 min time slot on the Majestic in 3 weeks to see gray samples under stage lighting.

Props:

1. Prelim costs have been sent to Dan.
2. Dan would like a meeting between Charles, Ron, Rachel, and Scott for a props budget discussion.
3. Please send pictures to Charles of furniture.

Lighting:

1. Currently digesting changes in scenic design and would like to be in the same room as Charles and other necessary parties to sort out things such as the size of the pallets and placement of furniture on pallets. Specifically, Scott P. is concerned about getting side light in.
2. Dan would like to have a budget discussion.
3. There will be a position negotiation discussion between projections, sound, and lighting.

Projections:

1. A projections designer has been hired, Christopher Ash, he should be back on the East Coast around 2/15.
2. A position negotiation discussion will need to take place between projects, sound, and lighting.
3. The cost of the projector has gone up due to a new version, Dan will investigate the School of the Arts funding it.

Costumes:

1. Over break, Merrily looked at rentals in LA and plans to go back spring break to get things.
2. Fabrics and garments have been purchased and pieces have been pulled from stock.
3. Vintage stores and general costume stores have been located in Boston.
4. Charts have been made regarding entrances and exits and has been shared with stage management and Scott.
5. Merrily has given Scott her research binder for him to pull images from that he likes.
6. Currently, costumes is still under budget with the majority of the budget going to wigs and shoes.

Sound:

1. Arshan chatted with Jon about the orchestra.
2. There will be a discussion of position negotiation between lighting, scenic, sound, and projections.
3. Would prefer head height or a little higher for positions in negotiation.
4. Wants to meet with Scott and Jon to go over artistic thoughts.

Choreography:

No notes at this time

Production Management:

1. Prelims for Lighting and Sound are due 2/19
2. Design presentations for the cast are flexible
3. Dressing rooms can be used as a holding area for callbacks

Company Management:

1. Orchestration budget is being made.
2. Actor packet/contracts/talent release form time will be at the top of the first rehearsal.
3. Please give stage management the proper paperwork to put in actor packets for the first rehearsal.
4. WERS time on 4/18 will be discussed at the next production meeting.

Office of the Arts:

1. No notes at this time

Scheduling:

Our next meeting is February 6th, 10:30a-11:30a in Studio 5 in Paramount (3rd floor).