

# MIDDLETOWN

## Production Meeting #1 Notes

*Date:* 8/29/14

*Time:* 10:00am - 10:30am

*Location:* Semel Theatre Lobby

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### **Present:**

M. Burmester, E. Cahill, M. Chancellor, K. Cornelius, B. Cowles, R. DeMarco, R. Devereaux-Murray, K. Dewitt, R. Duffley, A. Elliott, A. Gailus, S. Hickler, P. Hoover, T. Jozwick, J. Keener, A. Lewis Millard, A. Loppert, M. Murray-Walsh, S. Penninpede, R. Shaw, S. Spollett, S. Swords, M. Teevan, E. White, A. Will, M. Wygant.

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### **General Notes:**

Thank you all for attending!

1. Please find an updated Contact Sheet attached to this email.
  2. Design Presentations will be this upcoming Tuesday, September 2nd at 11:00am followed by a read thru of the play at 1:00pm in Studio 5. All designers are encouraged to stay for the read thru.
  3. Production Management will be putting together a meeting in the light lab to test the blacklight paint between scenic, costumes and lighting.
  4. Stage Management will be coordinating with Production Management to find a time to get into the Black Box again to work on staging for the Astronaut scene.
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### **Scenic Notes:**

Please see General Notes #1 - 4

Please see Props Notes #1 and 2.

Thank you for the Groundplans, we will be taping out on Saturday around 4:30pm!

1. In the final scenic designs, the Swanson Kitchen and the Dodge Living Room have switched places on stage. The Swanson Kitchen is now Stage Left and the Dodge Living Room is Stage Right.
  2. In Act II the first scene will have only the bench, tree box and a free standing Emergency Room Sign. The hospital furniture will need to be moved into place during the transition between scene 1 and 2.
  3. The Astronaut scene will take place up in the gallery on Stage Left. Sarah would like to discuss the idea of hiding the railing with fabric and using the blacklight paint to create stars. Since the railing is so high we will probably need something like a ladder, step stool, or chair to raise the actor up for sightlines.
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### **Properties Notes:**

Please see General Notes #1 - 4

Please see Sound Notes #3 and 4

Thank you for all of the rehearsal props and furniture!

1. Sarah is happy to use the square silver and mint green kitchen table for the Dodge house.
  2. Sarah would like the Indian to have 3 bells on each ankle, a drum and a rattle.
  3. Stage Management will need access to the shop on Saturday around 4:30pm so that we can move all of the furniture we will need into Studio 5.
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## **Costumes Notes:**

Please see General Notes #1 - 4

Please see Props Note #2.

Thank you for the Pregnancy Belly and Dress.

1. Costumes has found a place to rent a full Astronaut suit including helmet. Sarah would prefer that the suit be white instead of orange so that it will glow in the blacklight.

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## **Lighting Notes:**

Please see General Notes #1 - 4

1. The Final Lighting Plot is due today, Friday, August 29th.

2. There will be 5 practical's on the set as well as runs for the hospital pieces.

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## **Sound Notes:**

Please see General Notes #1 - 4

1. Production Management will work on scheduling a space for the Voice Over Recordings next Wednesday, September 3rd. We will have a list of which actors will be doing each voice over by Saturday.

2. Sound is still working on final speaker placements in the hospital.

3. There will be no physical radio and therefore it will not need to act as a speaker. The radio sound should start small and then build to fill the space.

4. The 2-way radio will be a prop but the sound should be localized to where the cop is on stage.

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## **Dramaturgy Notes:**

Please see General Notes #1 - 4

1. Dramaturgy will have an Actor Packet for the cast ready for the Design Presentations on Tuesday.

2. Blog posts about Middletown Daily News will be posted on the Emerson Stage blog to give a slice of life in Middletown for our patrons.

2. Photos of the casts hometowns are due by Monday, September 1st.

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## **Fight Notes:**

Please see General Notes #1 - 4

No Notes at this time, Thank you!

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## **Scheduling Notes:**

1. Next Production Meeting: Friday, September 5th from 11:00am to 11:30am in the Semel Lobby.

2. Design Presentations will be at 11:00am on Tuesday, September 2nd followed by a read thru at 1:00pm in Studio 5.