# **Production Meeting Notes**



Meeting: #3 Location: Greene Theater

**Date:** Friday, October 10, 2014 **Time:** 9:00am

#### General:

1 This week we began the rehearsal proces.

2 Danny Padgett, our substitute music director, has been doing a spectacular job, and has helped to make the process smooth thus far. We have been able to sing through the whole score.

### Scenic:

- 1 Build starts on Monday
- 2 The balustrade has been updated. Thank you for reflecting the change in the grond plan and model.
- 3 There will probably be an angled curtain as masking DS, but we will know more as blocking begins.
- 4 See Lighting Note #2.

# **Props**:

1 Conversation has begun with Stephen and John. More will come up as we begin blocking.

#### **Costumes:**

- 1 Almost everyone has been measured. The last person is coming in this afternoon.
- 2 Sarie will be shopping this weekend, and then building and pulling will begin, as well as figuring out shoes.
- 3 "Arthur in the Afternoon" and the "Shoe Dance" will be the most involved dance nmbers. Stage Management will keep you informed of any movement notes.
- 4 Once we begin blockingand rehearsing numbers, could we please have rehearsal skirts for the women? Thanks!
- 5 Thank you for working on shoes and getting them to rehearsal for when we begin blocking.
- 6 Please give Lighting costume swatches after shopping so they can choose color. Thank you!

# Lighting:

- 1 The shop order has been completed, and ME prelims are in the dropbox.
- 2 Scenic and Lighting will be working to mix and match bulbs from *Carousel* with new or rented ones, and will continue looking to see if there are any more in stock available to use. The departments will work together and with their budgets to find a middle ground on cost.
- 3 See Costumes Note #6.

#### Sound:

1 There will be mics available for each band instrument should adjustments need to be made.

# **Production Management:**

- 1 Prelim ME/PSE designs were due yesterday. Thank you for uploading them to the dropbox.
- 2 Do we know the status and condition of the piano being used in performance?

# Company Management

1 All the contracts have been signed.

### Office of the Arts:

1 There are no notes at this time.

#### Scheduling:

EM

Our next meeting is: October 24th at 9:00am in the Semel Lobby. It will be our Load-In discussion..

Please contact Esther McFaden, Stage Manager, with any questions
or concerns at esther\_mcfaden@emerson.edu, or 805.791.5311