Guys and Dolls Production Meeting Notes

Date: 3/25/16 Time: 11a-12p Location: Semel Theater

General:

- 1. Please stay tuned for an updated load in schedule.
- 2. The first run thru is scheduled for Wednesday, 3/30 in Studio 4 at 7p. The designer run will also be in Studio 4 on Thursday, 4/7. Please notify Stage Management if you plan on attending either of these rehearsals.
- 3. The MTS award presentation will be at 7:55p on Saturday, 4/16. No one from the cast is involved.

4. If you were contacted by Production Management about your weekly class schedule and have not sent it to Production Supervisor Emily Cuerdon yet, please do so!

5. TH149 students will be called at 9a for strike on Sunday, 4/17.

6. Cast will be split into two separate shifts (AM/PM) for strike on Sunday, 4/17. AM shift will be called at 9a, PM shift call time is TBD.

Director:

1. Please send your availability to Production Management for scheduling Prop Meeting #3.

Scenic:

- 1. The Hot Box curtain will be tabbed open for "Bushel" and will be closed for "Mink" at the top of Act II.
- 2. The manhole cover will have small holes for the actors fingers to move the manhole cover.
- 3. Field stone will not be used for the Mission Unit (Unit D), stock material will be used.
- 4. Please see Costume Note #1.

Lighting:

- 1. Nathan and Brian consulted OA about how to rig the truss. Nathan will follow up with Christie Lights next week.
- 2. Nathan went to the shop after the meeting to work on electrifying some signs.
- 3. The lightbulbs on the electric signs will be removed prior to being packed up into the truck for load-in.

Costumes:

1. The OSL quick change booths will be 2' wider, as per discussed with Scenic today.

Props:

- 1. Please stay in communication with Production Management for scheduling Prop Meeting #3.
- 2. The "Under New Management" will be a sign that attaches to the newsstand unit, not a pull-down shade.

Sound:

1. An additional electric keyboard will be needed for Jon to play (to fill in for the absent orchestra) in the pit during the weekend of 10/12 tech rehearsals.

Production Management:

- 1. Please look into getting a small table for Sound to go next to the mix position in the aisle.
- 2. Please remind the appropriate parties about the use of the prop shop during load-in.

Stage Management:

1. Please send Lighting the dimensions of the pallets and their various locations on the deck for focusing purposes, thank you!

- 2. Please check in with D. Cortez regarding the mic survey, and communicate with Sound with an update.
- 3. Sound would like 5-6 actors to help clean mics during strike.
- 4. Please see Scenic Note #2, Costume Note #1 and Prop Note #2.

General Management:

1. No notes at this time, thank you!

Company Management:

1. No notes at this time, thank you!

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