

PRODUCTION MEETING NOTES

Date: 9/11/15

Location: Greene Theatre

Time: 1:07pm – 1:54pm

GENERAL:

1. The following people were in attendance: S. Veloudos, J. Keener, J. Johnson, R. Linker, C. Blatz, C. Landeck, M. Young, E. Cahill, E. Pathman, J. Kemp, M. St. Amour, M. Rubinfeld, S. Rosenfield, C. O’Leary, N. Lockhart, A. Will, C. Trombadore, B. Choinski, D. Burmester, S. Pinkney, L. Guild, D. Colfer, M. Wygant, M. Harkins, R. Devereaux-Murray, D. Krasa
2. Spiro asked everyone to please respond to the rehearsals reports as we move from day to day.
3. Next week we will start running through the show in rehearsals, and will have a better idea regarding times and flow of the show. All are welcome to come if anyone would like to see a run.

SCENIC:

1. Joe Keener showed us the neon sign layout. He asked for lighting’s input in making sure that the sign makes sense in the way it is put together. Making neon signs seems to be a lost art. Scott Pinkney confirmed that the words go from a start point to an end point. Lighting suggested Keith would know the best way to put it together.
2. Joe Keener informed us that the sign will have yellow neon with red and blue trim.

PROPS:

1. Ron is going to the Lyric on Monday to see what can be borrowed.
2. Connor will look at other mailbags to replace the burlap rehearsal mailbags. Trash bags are even okay!
3. Spiro and Connor clarified letter envelope colors. There should be a variety of color, but the color palette does not have to match the autumnal “Colors of Paradise.”
4. Adding a 5th chair in Act II is not a problem.
5. The small table used as Effy’s office desk will double as Shelby’s laundry folding table.
6. Costumes can provide some laundry pieces for Shelby to fold.

COSTUMES:

1. Costumes is in a good place. They have gone through their first batch of fittings.
2. Rachael will get pictures to Spiro soon. They have photos for everyone except Monica. Spiro encouraged the photos as soon as they could be given to him. It helps him decide what he thinks works and what doesn’t sooner rather than later.
3. Spiro asked that Rachael let him know when he should come look at the costume rack.
4. Monica’s pants and other items are in the mail and Costumes plans to go shopping.



PRODUCTION MEETING NOTES

5. Rachael told us that she can dress the crew. Spiro believes that we definitely need three (3) crew members to be dressed in the world of the play (earth tones). If we think we need more crew members, we will let Costumes know. Costumes asked to know who is going to be dressed as soon as we know; it will help Costumes pull pieces for the crew members.
6. Rachael asked to know the times between actors' entrances and exits so she knows what should be quick rigged and what shouldn't be. Spiro thinks that, after working through the show, that actors won't leave the stage during some "time/seasons passing" moments of the show.
7. Spiro would like J. Hornberger's wig for Eli to be scraggly. Eli has lived in the woods for ten years; overgrown, but not matted.
8. Rachael gave clearance for J. Hornberger to get a haircut, but not buzzed – keeping the sides and the back at a decent length.
9. Spiro will ask J. Hornberger to stop trimming his beard.

LIGHTING:

1. Lighting is in a similar place they were last week.
2. Colin did add units to backlight the SR area (SR door, the window, and the grill) to help with the Joe/Eli moments.
3. Nathan and Marisa are assembling the final shop order and expect quotes next week.
4. Nathan would like to talk to Keith about the neon and cable.
5. Colin said he can add the two windows DS in front of the two tables, particularly for Act 2, Scene 1. He apologized for the miscommunication with the email Spiro sent.
6. Colin asked how the boom placements would work. We will look at it in rehearsal and get back to Colin if there's an issue.
7. The moonbox will be covered with milk plexi, and lit with rope light. Joe Keener will add scrim to it if need be to help diffuse the light. The moon will be a simple watercolor unlike Mother Hicks' moon box for those who saw it. The moonbox is also 4'.

SOUND:

1. Elizabeth gave us an update on the monitors. For the show being loaded in to the Paramount right now, OA is purchasing two monitors. They will be hung and left for Spitfire to use. The location will either be on the mezz rail or mounted on the bottom of the boxes. Elizabeth will keep us updated.
2. Spiro let everyone know that during Shine, an actress will need to be able to see Jon Goldberg for musical cues. He asked that, since she is facing the sunrise, that our actress not be blinded by the light.
3. Everyone agreed that the placement of the wireless rack backstage will be on SL on the side of the door that will not be in the way.

PRODUCTION MEETING NOTES

4. Elizabeth requested two (2) crew members with audio experience to be used as A2s and help place the mics on the actors.
5. Elizabeth says she'll drop off a mock belt pack sometime next week. Costumes has some practice belts that they can give us for the actors to rehearse with.
6. Elizabeth will be in touch with Emily regarding mic fittings this coming week.
7. Spiro clarified what he would like for the bus. He also has some ideas regarding lighting, and would like to connect with both sound and lighting.
8. Elizabeth will try to get us a rehearsal cue lab so the actors can get used to hearing other sounds during their pieces.
9. Dan asked Elizabeth to stop by his office sometime this week to talk about what Sound still needs.
10. Elizabeth requested the Friday morning before our Level/Set/Shift rehearsal for quiet time.

GENERAL MANAGEMENT:

1. Megan and David clarified that Spiro does not need to be present for the WERS appearance on the Saturday of tech. Jon Goldberg will go over with the actors.
2. It is looking like there will be more than three (3) actors at WERS.
3. The band will work with Elizabeth for balance during half hour as the actors get into costume on the Monday of tech.
4. The band will rehearse at the Semel on 10/3 from 10a-1p.
5. The sitzprobe will take place in the Greene from 7p-10p on 10/6.
6. Stage management will get the names of the musicians from Jon Goldberg.

PRODUCTION MANAGEMENT:

1. Dan informed Stage Management that the rehearsal on 9/13 will have to stay from 2p-8p.
2. The other two Sundays have space reserved from 12p-6p.
3. Sabrina will be creating a load-in schedule for next week and will be sending out emails. Please respond with any specifics regarding time and anticipate when you will have time to be there with the whole team.
4. Load-In will begin on Monday, October 5th. (not Sunday as originally listed on the production calendar)
5. A designer run on the set is preferred. The plan is to have another rehearsal on the paramount stage sometime before then.

SCHEDULING:

1. Our next meeting is on **Friday, September 18th 1-1:30pm** in the **Greene Theatre**