



PRODUCTION MEETING NOTES

Date: 9/25/15

Location: Semel Lobby

Time: 1:04pm – 2:01pm

GENERAL:

1. The following people were in attendance: S. Veloudos, E. Pathman, J. Kemp, M. St. Amour, M. Rubinfeld, D. Burmester, S. Rosenfield, J. Wyand, M. Harkins, K. Cornelius, J. Keener, J. Johnson, S. Spollett, R. Linker, C. Blatz, R. Devereaux-Murray, B. Choinski, C. Landeck, M. Young, S. Pinkney, N. Lockhart, B. Leher, E. Cahill, C. Trombadore, C. O'Leary, L. Guild
2. Today we went over the load in schedule that Sabrina put together. Changes and edits were discussed, and Sabrina will update accordingly.
3. Spiro is extremely happy to be working on the small, minute details in the rehearsal room. He is inviting friends and anyone on the production team to come to rehearsal to add some "excitement" to the room. Please feel free to join us!

SCENIC:

1. Progress is being made in the shop and all of the flooring has been finished.
2. Joe suspects the walls will be moved in to the space first.
3. Some *O Beautiful* items will need to be moved in the van during *O Beautiful* strike to the Paramount. Keith and Dan will discuss this.

PROPS:

1. Thank you so much for constantly getting us new items for rehearsal! It is greatly appreciated!
2. We have confirmed the style of whistle that Effy will have.
3. It was discussed that we would like Shelby to drop three plates on the ground and for only one of them to break.
4. The lantern will be wireless and controlled through the board. It will be modified, but we will be staging it as a "gas lantern"
5. It has been confirmed that we will not be using any food or liquids onstage.

COSTUMES:

1. Costumes has finished the first round of fittings.
2. Rachael is sitting down this weekend to figure out when the costume changes will be happening throughout the show.
3. The plan for tech is to add costumes on Saturday after the dinner break, but to have Hayley Mason (Hannah) in her wig cap at the start of the day in order to place her mic correctly.
4. Spiro can come look at the rack whenever Rachael is ready. He would prefer to come look at the rack on the days he is at Emerson for classes.



The Spitfire Grill

Subject to Change

PRODUCTION MEETING NOTES

LIGHTING:

1. Lighting is in a good place!
2. Colin and Spiro are meeting on Wednesday to talk through the cues (and Opera Paper Tech)
3. Nathan will let Production Management know when the truck is scheduled to come.
4. Lighting can begin using haze on October 7th at 8am.

SOUND:

1. Elizabeth confirmed with Dan that he will be ordering her Amazon "Wish List"
2. She does not know when the truck is coming, but will let Dan know!
3. Elizabeth will be doing mic fittings with the cast on Wednesday 10/7.
4. The plan is to have an A2 table backstage in addition to downstairs near the dressing rooms for tech and performances.
5. We do not have concrete confirmation on having wireless comm backstage.

PRODUCTION MANAGEMENT:

1. Thanks for the load-in schedule Sabrina will be making updates and publishing a new version.

SCHEDULING:

1. Our next meeting is on **Friday, October 2nd 1-1:30pm** in the **Paramount Studio 9**