



## PRODUCTION MEETING NOTES

FRIDAY'S PRODUCTION MEETING:	NEXT PRODUCTION MEETING:
PRODUCTION MEETING: 1/15 10:30am-11:00am in the Greene	LOAD-IN DISCUSSION: 1/22 11:00am-12:00pm in the Greene

### MEETING SUMMARY / GENERAL NEED-TO-KNOWs

Today we welcomed everyone back from break and delved into the specifics of props and scenic elements, such as the tents, the various weapons, solving the brace issues, and looking forward to the load-in process.

We will be having a brace/hump meeting with Maureen, Susannah, props, and costumes on this Tuesday the 19th at 9:00am in the costume shop.

### SCENIC:

1. Marisa and Josh will be in discussion about the different options for tents/twin wall.
2. We will quadruple check with Maureen tomorrow, but the set trap levels are:  
TRAP A (SR): bench level (approx. +18"), +36", desk level (approx. +30"), and floor level.  
TRAP B (SL): bench level (approx. +18"), -36" (pool), table level (approx. +30"), and floor level.

### COSTUMES:

1. Kim Berry is the makeup and hair student working on this show.
2. We will need to keep in mind the differences in silver and gold when finalizing weaponry.
3. Rehearsal shoes will be brought in a bin to and from rehearsals.

### LIGHTING:

1. Will be talking to Josh and Matthew about practicals on the spider leg structures.
2. Stage management will let the ME team know as soon as possible about cue light needs.

### SOUND:

1. Still in discussion about a sound presentation for the cast.
2. Google doc with sound plot has been sent to stage management.
3. We will be in discussion with Josh and Matthew about the placement of a speaker in the SL trap for water effects.

*Please contact Charlotte Morrill, stage manager, with any questions or concerns.*



## **PRODUCTION MEETING NOTES**

### **PROPS:**

1. In the process of finalizing furniture with Josh and obtaining performance pieces based on how the rehearsal ones have worked.
2. Thank you for working to get all the coronation rehearsal props in on Sunday!

### **DRAMATURGY:**

1. No updates at this time.

### **GENERAL MANAGEMENT:**

1. No updates at this time.

### **PRODUCTION MANAGEMENT:**

1. We would like to try a mock-up of the platform to use in rehearsals by creating it out of flip forms.