



RICHARD III

Emerson Stage
February 18-21st | Semel Theater

PRODUCTION MEETING NOTES

FRIDAY'S PRODUCTION MEETING:	NEXT PRODUCTION MEETING:
GENERAL MEETING: 1/29 11:30am-12:00pm in the Semel	GENERAL MEETING: 2/5 11:30am-12:00pm in the Semel

MEETING SUMMARY / GENERAL NEED-TO-KNOWs

Today was a general production meeting. Main topics of discussion included weapon belts shipment, the change from a pre-show party to a more simple light/sound show, and some furniture updates.

As we move into the upcoming week of rehearsals, we will be doing runs of each act on alternating days. Any and all designers are welcome to attend--please let stage management know if and when!

SCENIC:

1. Prop and paint images are in the dropbox.
2. Paint samples are being worked on.

COSTUMES:

1. Hair and makeup fittings have started!
2. We will be scheduling a rack check with Maureen soon.
3. Cane options will be coming through from props.
4. Costumes will be dyeing some of the weapon belts in the event they don't arrive as advertised on the website.

LIGHTING:

1. Has been attending rehearsals and enjoying them!
2. Rental is almost done--we just need to clarify when the truck can arrive.
3. Will be using storage in the trap or support shop if the 7th floor gallery can't be used.
4. Practicals have been picked up by scenic.
5. ME will be sending all LED info to Keith to go through safety information and troubleshooting.

SOUND:

1. The top of show party music should be all around for the pre-show and then move to come from upstage as the show begins.

*Please contact Charlotte Morrill, stage manager, with any questions or concerns.
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PROPS:

1. Making samples of Henry's body with scenic to show to Maureen.
2. Will be bringing in duffel and camping options as they arrive.
3. Stage management will have consumables to use (strawberries, chex mix) on Monday.
4. Weapons have been taken to the shop for repair.
5. We have looked at different fabrics and are beginning to make decisions about coffin covers.

DRAMATURGY:

1. No updates at this time.

GENERAL MANAGEMENT:

1. No updates at this time.

PRODUCTION MANAGEMENT:

1. New frogs are in and the belts should be here by Friday.
2. Sword organization backstage is in discussion. (Other than the sword racks).