

**General:**

1. Welcome back from summer vacation, everyone!
  2. **If you intend to present designs and/or attend first rehearsal at 7p in Studio 4 at 7p please notify Stage Management.**
  3. Keep an eye out for locations of future meetings being changed!
  4. **Bios for lead designers are due to Company Management on 9/15.**
  5. The only "public" performance is Sunday, 10/23 at 2p (and tickets are on sale now!). More performances will open up later.
  6. All performances are general admission.
  7. There will be talk backs after each performance.
  8. Comps will become available 2 weeks before performances.
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**Director:**

1. Please see Prop Note #3.
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**Scenic:**

1. Some scenic elements have been completed and others will be done on Tuesday and sent to Paints.
  2. Will continue collaborating on ways for the Peach Chunks to fall from the sky and the Peach Pit flying in at the end of the show.
  3. Please see Prop Note #3.
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**Lighting:**

1. Will check in with Scott about light in the house of actors entering and exiting in the house.
  2. Work is continuing on the budget.
  3. Will meet with Bob to make sure all lighting moments in the show are covered.
  4. Please see Prop Note #3.
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**Costumes:**

1. Renderings will be in the Dropbox on 9/6.
  2. Bob is open to using the Puppeteers for the roles of "Passing Man" and "Passing Woman" if that makes things easier for you!
  3. Keep an eye out for an email from Stage Management regarding measurements for Devin Cortez and the Puppeteers.
  4. Discussed having actors stay in costume during the talk backs.
  5. Please see Prop Note #3.
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**Props:**

1. After the PM today, Props & Bob had a meeting with our magician consultant.
  2. Stage Management will swing by during the first week of rehearsal to pick up rehearsal props.
  3. Please continue to collaborate with Costumes, Scenic and Lighting and Bob regarding the puppet paint job.
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**Sound:**

1. Actors may be entering and exiting in the house.
  2. Charlie and Bree are working on picking out sound effects.
  3. Still looking for a PSE and A2s.
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**Production Management:**

1. Thank you for taking care of scheduling all these various meetings!
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**Stage Management:**

1. Comm plot is due to Sound no later than 9/22.
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**Company Management:**

1. Thank you for making the trip to Boston for the meeting today!

**General Management:**

1. Please collaborate with Barnet with the study guides.
  2. Please let us know when more information about the Alumni brunch becomes available.
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**Family Weekend Committee:**

1. Please keep us updated regarding the Q&A with creative team and parents as well as video taping part of the production process.
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**Education:**

1. Meeting with Bob to discuss the educational aspect of the production.
2. Student study guides have to get to schools no later than 10/1.
3. Putting feelers out to see if there is interest from area schools to have members of the creative team visit (possibly with puppets as well).