

# THE HOUSE OF BERNARDA ALBA

## Production Meeting Notes 9/30/16

Studio 9      9:30AM – 9:55AM

In Attendance: T. Sullivan, S. Landau, R. Lockett, D. Krometis, M. Slivinski, M. Friedman, G. Coffey, J. Wagner, J. Dentino, E. Kamla, N. Pearson, J. Howland, D. Acquavella, S. Pinkney, C. O'Leary, D. Reichenbach, J. Stein, D. Colfer, D. Krasa, B. Dratch, T. Skotnicki, V. Laino

### Scenic:

- Connor will be sending Keith official drawings of the USC unit and the pivot points.
- Keith has requested that we begin painting the floor on Thursday October 27<sup>th</sup>, before load-in begins. Sammy and Tim are checking on availability in the Greene and will update Keith as soon as we know.
- Damon has requested more miniature people to use for staging in the model. Connor will make more and deliver them.

### Props:

- The show fans came in today and the walking stick has been ordered and will be in rehearsal soon.
- All of the major furniture pieces have been found from within our stock and will be available for use soon.
- Until then, dimensions for all of the furniture pieces can be found in Box.

### Costumes:

- The packets for wig rentals were sent out today.
- Daylee will be scheduling fittings for next week.
- Rehearsal costumes will be provided for use beginning next Monday.
- Daylee foresees at least two of the characters being barefoot (Maria Josefa and Adela).

### Lighting:

- Final lighting paperwork can be found in Box.
- Mitchell and Tyler are still working to come in under budget, they feel this most recent revision should get us there.
- Tyler is sending out a revised shop order today.

### Sound:

- Final speaker plot can be found in Box.
- This is a reminder to management that if we are using a shotgun sound, we will need to alert Front of House to post a Trigger Warning Sign.
- Damon will be sending Jeremy a piece of music that Josh played in rehearsal the other day.

S. Landau

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- As of now, Jeremy does not plan on using any music that we will need to obtain rights for. If this changes, he will let Management know as soon as possible, the time window for making this decision is very small.

**Company/General Management:**

- November 3<sup>rd</sup> is the cutoff date for program editions or alterations.
- If you have any questions regarding the program or program making process, please reach out to Jaclyn or the Company Management team. Jaclyn's office is Tufte 601, she's there Monday through Friday 9:00am to 5:00pm.
- General Management is working on getting Rio tap and go access since guest artist IDs are no longer distributed. When she is in rehearsal she will be passed off from her mom to Elizabeth so as to always be with a guardian.

**Stage Management:**

- Rehearsals have started off well, everyone in the room is excited to get into the show.
- There will be another full table read this Sunday, October 2<sup>nd</sup>. All designers and members of the production team are invited to attend.

**Production Management:**

- Sammy will begin stopping by rehearsals once a week, likely on Thursdays. She will let Michelle know if the day has to change

**Director:**

- Damon will be sending Jeremy a piece of music that Josh played in rehearsal the other day.
- Damon is feeling great about what's been going on in rehearsals this last week and is excited about what discoveries are to come.

**Next Meeting:**

October 7<sup>th</sup>, 2016  
10:00AM to 10:25AM  
Semel Theater

Thank you,  
Sammy Landau | Production Supervisor  
Rachel Lockett | Assistant Production Supervisor

S. Landau  
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