
GENERAL:

1. We are finding a student to design the video content for the Jumbo-tron.

DIRECTOR:

1. Sound will schedule individual meeting this week.
2. Continue staying in communication with Stage Management regarding scheduling basketball and cheerleading rehearsals.
3. Please stay tuned for scheduling a prop meeting the week of 11/8.
4. Please keep Costumes updated regarding your New Balance connection and sparkly shoes.

SCENIC:

1. Working with windows as inspiration, thinking about who is seen and who gets/chooses to see.
2. Thinking of ideas for what's on the back wall of the Semel. Cityscapes?
3. All of the research is in the Scenic folder in the Box.
4. There will be windows that track on/off US of the proscenium. Exploring idea of having LED monitors behind these windows.
5. There will be a couple windows that can be moved on/off the deck.
6. The Jumbo-tron will be 2 TV monitors. Try to capture as much of the "business" that a real Jumbo-tron has including lighting from inside the Jumbo-tron.
7. Please stay tuned for scheduling a prop meeting the week of 11/8.
8. There will be a shot-clock above the basketball hoop.

LIGHTING:

1. Loves the sparkly costumes and "gladiator glam" costume concept.
2. Working on pre-show party feel.
3. Working with concept that Freddy's character being in the "spotlight."
4. Lighting should "seduce us" per Benny's note.
5. Costumes will be in touch regarding Liz's color palette.

COSTUMES:

1. Liz's outfits will pop while Gabby's will be more subdued suggest being more of a wallflower.
2. Met with Benny and Jeremy to discuss color and how costumes will pop/blend in with the set and lights.
3. Looking to schedule measurements soon. Will be in contact with Stage Management regarding scheduling actors.
4. Thinking about having cheerleaders in gold and green outfits. Still deciding whether or not to have a team name, or simply an emblem.
5. Please see Director Note #4.

PROPS:

1. SM has requested a whistle for the basketball rehearsals.
2. Plugging away on the prelim prop list.
3. Would like to schedule a prop meeting once set design is more settled, around the week of 11/8.
4. We will need 6-7 basketballs for basketball practice and performance.
5. We will need 6 pairs of pom-poms for cheerleading practice.

Questions? Concerns? Please contact Production Supervisor Emily Cuerdon:

6. There will be lots of nice furniture.
7. Please continue to stay in close communication with Stage Management regarding size of furniture pieces (for that good good backstage storage feng shui).

SOUND:

1. Will schedule an individual meeting with Benny (sign up outside his office door) for this week.
2. Will continue looking in to getting rights for Notorious B. I. G.'s *Juicy*. Will also explore other song options for the scene with Liz getting ready.
3. Will be in communication with General Management regarding program deadlines in the event that songs need to be credited in the program.
4. Arshan suggested looking on Creative Commons for songs to use in the show.
5. Due to the agreement with the College, any song can be used during pre-show.

PRODUCTION MANAGEMENT:

1. Contact Second Stage regarding song rights for *Juicy*.
2. Stay in communication with Stage Management for reserving space for basketball and cheerleading rehearsals.
3. Please see Prop Note #3.

STAGE MANAGEMENT:

1. Will upload script to the Box.
2. See Director Note #1, Prop Note #3, and PM Note #2.

COMPANY MANAGEMENT:

1. No notes at this time, thanks!

GENERAL MANAGEMENT:

1. Please see Sound Note #3.

DRAMATURGY:

1. It is imperative that Stage Management is notified when you will not be attending meetings.