

# Incorruptible

**Production Meeting**

**Date: 9/29/17**

**Start: 12:00p**

**End: 12:20p**

**In Attendance:** J. Antoun, S. Bordage, O. Martinson, D. Johnson Carter, C. Hannum, M. Girgasky, J. Gurkan, R. De Marco, C. McCarry, K. Cornelius, S. Spollett, V. Laino, J. Melchiorre, D. Krasa, R. Devereaux-Murray, B. Choinski, J. Keener, J. Dentino, D. Colfer, D. Karlin, R. Cott, D. Clogston, J. Free, A. Koplos, S. Pinkney, A. Gaillus, K. Umlang, A. Ellis-Alvarez, M. Rubinfeld, T. Sullivan

**Next Production Meeting: 10/6/17**

**UPCOMING & OF IMPORTANCE TO ALL:**

1. Next week's production meeting is our Load In Meeting.
2. We begin Load In next Sunday!

**ACTION ITEMS**

1. Scenic- upload photos of the model to the drive.
2. Props- check to see how much of the curtain we have left over from *Merrily We Roll Along*.
3. Scenic & Props- meet to discuss Pope's chair.
4. Costumes- send the current cross to Props for the construction of the 3 new ones.

**GENERAL**

1. The deadline for program corrections is October 13th.

**SCENIC**

1. Thank you for bringing in the model! Joe will be using it for paint references but SM will have it for rehearsal on Sunday.
2. The act curtain for the intermission shift will be from *Merrily* stock. Ron will check to see how much we have left. It will not hide everything, so the window change may be visible to the audience, but it will signify to the audience not to look.
3. There is some concern about the amount of room on the 1st electric. Scenic wonders if Lighting could utilize the side arms to make space.
4. Charles and Ron will discuss the Pope's Chair. One consideration is to spruce up Martin's chair with pillows and coverings.
5. There is no need for a ramp for the wheelbarrow as the door should be wide enough, and the actors can navigate the step to the main entry.
6. Paints is coordinating with Props so that the props all have a unified look.

**PROPS**

1. The bone demonstration was set to happen with Daniel after the production meeting. Keep us posted on how it went!
2. Keith is making a drawing for the altar so props can begin working on it. Lighting brought up the change in lighting effect just in case it alters the construction of it.
3. See Lighting Note #4.
4. See Costumes Note #2.

**LIGHTING**

1. See Scenic Note #3.
2. See Props Note #2.
3. The light for the altar has been changed to LED tape on top of the altar, but will be covered by a cloth.
4. The altar cloth will need to be able to transmit light but also still drape over the sides.
5. ME Finals will be updated to include the 12" side arms.
6. Waiting on the LED tape to be ordered. Tim will get Keith the information on the size of the driver.
7. The candles will be on one circuit and able to turn on and off by the board, however they will not be able to dim.

**COSTUMES**

1. A rehearsal crucifix will be ready for Stage Management for Sunday's rehearsal.
2. Simone will send the current cross to Ron so he is able to construct 3 more.
3. The rehearsal knee pads can be used in the performances.
4. Costumes is finding potential dates for the haircuts, so that the hair doesn't grow too much in between hair cut and performance. Joe is okay if it grows in a little, but a hair cut on 10/10 would be too much time.

### **SOUND**

1. Vinny is a bit concerned about hanging mics on the Chandelier electric. He wants to make sure the choir mics do not hit the floor when it is being flown in. This could potentially be a TH149 job during the intermission shift.
2. Vinny and Joe will meet about the various sounds needed in the script.
3. For the Peasant Woman's entrance/thinking it is the Pope moment, Vinny was thinking of footsteps on cobblestone or a distant voice. For the knocking, we would like it to come from the booth.
4. Dan & Vinny will discuss the TH149er who will be assigned to run the sound board, as they may need to change levels during the shows.
5. Keith and Vinny will discuss the speaker plot.

### **STAGE MANAGEMENT**

1. See Sound Note #1.

### **PRODUCTION MANAGEMENT**

1. Thank you Alexis for running the meeting in my absence, and Mika for the notes!

### **GENERAL/COMPANY MANAGEMENT**

1. The program draft is out for everyone to check their name spelling and their bios (if applicable.) The deadline for bio corrections is October 13th.
2. Comps are released to the company on October 5th.

### **OFFICE OF THE ARTS**

1. Joe sent his availability for a Monday, October 2nd RJO walk through.

Thank you!

Maddie St. Amour | Production Supervisor  
Alexis Ellis Alvarez | Associate Production Supervisor  
Mika Rubinfeld | Assistant Production Supervisor