

Staff Profile

Table of Contents

Staff Profile	1
Staff Notes	4
Staff News	6
Sustainable Emerson	8
Tech Spot	8
Upcoming Events	9

Lynn Butkovsky

Lynn Butkovsky will be celebrating 15 years in the Academic Advising Center this summer. She started in the department as an assistant director and has been the director since 2003.

As director, she coordinates the academic advising services provided to all undergraduate students. She and her team of five fellow advisors directly advise most of the first-year and sophomore classes, as

well as new transfer students. They also support the advising of juniors and seniors.

As academic advisors, Butkovsky and her team provide students with guidance on their academic plan. They work to ensure that students are aware of course requirements, College policies, and the many opportunities that Emerson offers.



continued on next page

Staff Profile cont.

The team's work begins each academic year before the first-year students even arrive, as it registers all new incoming first-years for their entire first year. Once students arrive, students advised by the Academic Advising staff are required to meet with their advisor at least once per semester. In the second semester of sophomore year, students transition to faculty advisors in their major.

Academic Advising staff also meet with transfer students during their first semester to ensure a seamless transition. After their first semester, transfers begin to work with faculty advisors.

As the point of contact for faculty advisors, Butkovsky answers any questions that faculty may have and also assists faculty whose students are struggling for either academic or personal reasons.

The type of advising that Butkovsky enjoys most is what she called "long-term academic planning," such as planning for an external program, graduating early, or taking on a double major. Overall, she strives to help students "make the most of their time at Emerson."

Butkovsky works closely with other student service departments, including the Dean of Students, WARC, and DSO, as well as Academic Affairs and the Registrar.

Butkovsky credits both students and her colleagues as reasons why she enjoys working at Emerson. "The students are so much fun, and they keep the work fresh and exciting," she explained. She's worked with most of her colleagues for at least eight years, and she noted that they all share a love for their work and love to laugh.

One of the reasons why Butkovsky feels at home at Emerson is that she happens to share a similar background with many

students. After receiving an AB in psychology from Stanford University, she moved to Los Angeles and worked as a production assistant, development assistant, and story editor in the entertainment industry.

After some soul searching, she decided to pursue a career in higher education and returned to the East Coast to enroll in the master's program at Boston College. She started at Emerson soon after graduating from the program.

Butkovsky is passionate about the environment and conservation. She loves vegetable and flower gardening and has recently started birding. She also enjoys watching classic movies and spending time with her nieces and nephews. She is married to former Emerson staffer Clarisse Hart. They live in Belmont, Massachusetts, with their Scottish Terrier, Angus, and cat, Grey Matter.

Staff Profile cont.

Academic Advising Profile

How many people work in your department?

Eight staff and three student workers

Where is your department located?

216 Tremont Street, Sixth Floor

What are your department's major functions?

We provide academic advising to all undergraduates. We serve as direct advisors for most of the first-year and sophomore classes and new transfers, and we support the faculty advising of all other students. We also register all new incoming students, coordinate the readmission of students returning from a leave of absence, and administer all major/minor changes.

What population does your department work with?

We work with all undergraduate students, many faculty including all faculty advisors, and staff from across the College.

Do you have an interesting factoid or statistic about your department to share?

In order to prepare our advisees for fall registration, we're meeting with more than 800 students in the one and a half weeks between spring break and the start of fall registration!

Staff Notes

New Faces

- Matt Fabian, Associate Registrar, Registrar
- Leanda Ferland, Director, Graduate Admission
- Danya Goodman, Staff Psychologist, ECAPS
- Owen Grover, Admission Counselor, Undergraduate Admission
- Sean Van Deuren, Manager, Engagement Game Lab
- Elizabeth Walsh, Advanced Practice Clinician, Center for Health and Wellness

Announcements

- Blaine Butler has left the HR department to become an associate director in Career Services.
- After 12 years in Professional Studies and Special Programs, Al Ragone has moved to Business Services to take the position of systems coordinator.
- Keira McClain is the new interim vice president for development and alumni relations.
- Michelle Ziomek (Business Services) and her husband, Mark Williams, welcomed Joseph Liam McCann Williams on December 12.
- Rachel Pearson (DAR) and her husband, Kristian, welcomed Caleb Alexander Pearson on January 27.

Upcoming Staff Forum

June 3
2:00–4:00 pm



Joseph Williams



Caleb Pearson

Staff Notes cont.

New Faces Spotlight

Matt Fabian has joined the Registrar's Office as associate registrar. He is responsible for the more technical aspects of Banner and Cognos that relate to student services, such as registration, and acts as a department liaison for all Banner-related groups.

Banner is used to track a student from the time he or she applies to Emerson through graduation and becoming an alumna or alumnus. Cognos is a business intelligence tool that allows staff to pull student data using pre-canned reports. One of Fabian's first tasks was setting up Banner for summer registration.

Fabian collaborates frequently with the Enterprise Systems group in IT. Faculty is another contingent that he communicates with on a regular basis about registration issues and missing grades. He also pulls reports for Academic Affairs and

other departments across campus. As he explained it, his position is a bridge between the technical and functional users of Banner.

After working in the IT desktop support area at Goodwin and Procter, Fabian started his career in higher education in the admissions office of the Harvard T.H. Chan School of Public Health. He later transitioned into a position in the school's registrar office.

He took the job at Emerson because he really liked all of the staff whom he interviewed with. Having been raised in the Boston area, he also knew of the school through friends who are alumni.

Fabian is a native of Dorchester, Massachusetts. He attended Worcester Polytechnic Institute, where he obtained a BS in interactive media. He returned to the



Boston area after graduation and currently lives in Newton, Massachusetts.

Some of his favorite hobbies include hiking and rock climbing. He enjoys exploring local biking trails in the warmer weather. He also began sailing through Community Boating last summer. Drawing on his academic background, he also volunteers his time to do video game design work.

Staff News

Staff Forum Recap

The staff forum on March 11 began with a presentation from one of three student teams participating in the College's Accelerator Program. The two-year program, which launched this academic year, provides students with workspace, seed money, and access to mentors.

Media Art graduate students Amy DePaola and McKenna Stephens have co-founded a company called indieMEDIary. They are working on the creation of a platform that will serve as a guide for the new TV consumer.

As online content increases in popularity, indieMEDIary strives to create a hybrid model for the distribution and marketing of online content. They will create a curated online guide of untrending content that serves as a guide for the new TV consumer and additionally aligns creators with marketing support. The first two creators it is working with are behind the series *K&A* and *unsure/positive*.

indieMEDIary is a proper LLC with a bank account and is receiving tips on fundraising strategy from its assigned mentors. DePaola noted that their mentors do not have a television/entertainment background, which has actually been helpful to the team.

Next on the agenda was an overview of the College's FY16 budget, which was approved by the Board of Trustees last month. Maureen Murphy reminded staff of the two upcoming capital projects that will affect the budget: the building of 2 Boylston Place and the renovation of the Little Building.

Both projects are being financed with debt. Construction of 2 Boylston Place will commence this spring and should be finished by 2017. The Little Building project is in the early stages of design and construction is slated to start in May 2017.

Once these projects are completed, almost 70 percent of students will be housed on campus.

Many of the percentage increases are the same as FY15's. The tuition rate increase remains at 4.5 percent, the room and board increase remains at 4.0 percent, and salary increases remain at 2.5 percent. Murphy noted that our tuition remains low compared to our peers.

President Pelton ended the forum by recapping announcements that were made at the Board of Trustees meeting, including the College's receipt of its largest financial gift, \$2.5 million from alumnus Bill Bordy. New staff introduced themselves to the community and Pelton opened the floor to questions.

Staff News cont.

Benefit Updates

“Diabetes and You” Workshop

Millions of people in the United States have been diagnosed with type 2 diabetes, including some children as young as age 10. In this workshop, offered through Harvard Pilgrim Health Care, you will learn about diabetes and how to avoid its onset, including specific nutrition recommendations. Workshop leader Leann Simons is a registered dietician and certified diabetes instructor and the author of *At Peace with Food*. The workshop, for staff and faculty, will take place on Thursday, April 9, from 12:00 to 1:00 pm in the Human Resources Training Room, 2nd Floor, Transportation Building. If you plan to attend, please contact Tricia Kennedy at ext. 8124 or at tricia_kennedy@emerson.edu.

Emerson Walks

Emerson Walks is a fitness program for Emerson employees. The 45-minute walks, held Wednesdays and Fridays at noon, provide an opportunity to explore the city while enhancing your fitness. The group meets in front of the Little Building at 12:00 pm. The walks commence again on April 6. For more information, please contact Tricia Kennedy at ext. 8124 or Crystina Hammond at ext. 8583.

Child Care Options

Does your family have child care needs? There are several child care centers in the Greater Boston area that offer special benefits or discounts to Emerson employees.

The **Transportation Children’s Center**, located in the Transportation Building at 10 Park Plaza, provides care for children aged 12 months to 6 years. Emerson College employees receive second priority

in admissions (after state employees). The center is now accepting applications for the fall season. For more information about this independent child care center, visit its website at transchildrencenter.org.

The Learning Experience, with eight Massachusetts locations, offers care for children aged 6 weeks through kindergarten, as well as before- and after-school programs and a summer camp. Emerson employees receive 10 percent off tuition. For more information, visit thelearningexperience.com.

Little Sprouts, which has 19 locations in Massachusetts and New Hampshire, offers programs for children aged 4 weeks through kindergarten, along with a summer camp program. Emerson employees receive 5 percent off tuition and free registration. For more information, visit littlesprouts.com.

Sustainable Emerson

News and Events

Green Gala

All staff and faculty are invited to the Emerson Green Gala on April 2 at the Paramount Mainstage. The event, which strives to bring awareness of Earth Day on April 22, starts at 6:15 pm with a reception. President Pelton will kick off the event, which will feature a performance piece by more than 13 student organizations as well as videos and information booths with suggestions of how to appreciate Earth Day by creating a better and healthier planet. Tickets are \$5 and are available at the Paramount Box Office. All proceeds go toward the Emerson Green Fund.

Green Office Competition

Thanks to all who entered the Green Office Competition. The winner of the pizza party will be announced soon!

Facebook

Keep up to date on sustainability initiatives and news by liking the [Sustainable Emerson](#) Facebook page.

Tech Spot

Lynda.com Update

It is now easier than ever to sign in to your free Lynda.com account at Emerson! Whether you're a brand new user or a veteran, you can now head to [lynda.emerson.edu](#) and log in using your Emerson username and password. If you've logged into Lynda.com before, it will merge your existing profile with your Emerson credentials.

You won't lose the progress you've made with your courses, and it's one less password to remember. For more information and sign-up instructions, check out our guide at [it.emerson.edu/page/using-lynda-com/](#). Questions? Contact the IT Help Desk at 617-824-8080 or online at [it.emerson.edu](#).

Upcoming Events

April 2

7:00 pm

It's All True Documentary Showcase
with Peter Davis

April 6

6:00 pm

"Where Politics Meet the Intimate"
Lecture sponsored by the Institute,
WLP, Performing Arts, the School
of Communication, and the School
of the Arts

April 7

5:30 pm

Book Celebration for David Kishik
Sponsored by the Institute

April 7

7:00 pm

Pride
Bright Lights Series

April 9

7:00 pm

Imitation Game
Bright Lights Series

April 9–12

Times vary

Needles and Opium
ArtsEmerson Production

April 14

4:00 pm

"Life on Death Row: A Critical
Phenomenology of State Execution"
Sponsored by the Institute, the School of
Communication, and the School of the Arts

April 24–26

Times vary

*Love's Labour's Won (Much Ado About
Nothing)*
ArtsEmerson Screening

April 30–May 30

Times vary

The Grand Parade
ArtsEmerson Production

people@Emerson

Published monthly by the
Office of Communications and
Marketing

Executive Editor

Andy Tiedemann

Editor

Nancy Howell

Designers

Chuck Dunham

Liliana Ballesteros

Advisory Group

Blaine Butler

Carlin Corrigan

Jill Davidson

Sharon Duffy

Gerri McGowan

Diana Potter

Allegra Sandak

Chris Serwacki

Send news or suggestions to
people@emerson.edu.



EMERSON COLLEGE